

Amendments to the Specification

Please replace paragraph [0004] with the following rewritten paragraph:

a1 [0004] The object is achieved by a process for folding sheets having the features of ~~claim 1~~ conveying a sheet horizontally in a feed plane, feeding the sheet to at least two incipient-folding rollers to be folded, conveying the folded sheet further by the incipient-folding rollers perpendicularly to the feed plane to at least two removal rollers, and conveying the folded sheet away in the fold direction by removal rollers without completely closing the sheet. The object is also achieved by an apparatus for folding sheets having the features of ~~claim 9~~ a knife with an edge that is parallel to the feed plane and movable perpendicularly to the feed plane, two incipient-folding rollers arranged parallel to the feed plane and with axes of rotation running parallel to the edge, and at least two removal rollers with axes of rotation running perpendicularly to the feed plane. Advantageous developments of the process and of the apparatus are described in the subclaims, the description and the drawings.

Please replace the Abstract with the attached amended Abstract.

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ABSTRACT OF THE DISCLOSURE

a3 The invention relates to a process and an apparatus for folding ~~sheets (2), in sheets, in~~ particular printed sheets. A sheet (2) which is fed in a state in which it lies horizontally in a feed plane (7) is fed to at least two incipient-folding rollers (4) by a rectilinear ~~knife (6),~~ which knife, which can be moved perpendicularly to the feed ~~plane (7), and plane, and~~ is received between the incipient-folding rollers (4) in order to form a fold (8). The sheet is then conveyed away in the direction of the fold without being completely closed. The sheets are conveyed away by at least two removal ~~rollers (5), by rollers, by~~ means of which the fold is also completed. The sheets are advantageously folded and conveyed away in one process step in the case of the invention, an additional opening step prior to the further processing of the sheet being dispensed with.